1. Led research, development and implementation of [Type], [Type] and [Type] projects.
2. Educated equipment operators on proper use of equipment.
3. Completed proactive maintenance and repair actions to keep equipment operating at peak levels.
4. Used information in technical diagrams, schematics and manuals to understand operations and make successful repairs.
5. Inspected systems, diagnosed problems and developed optimal solutions.
6. Maintained system logs or manuals to document testing or operation of equipment.
7. Revamped systems and upgraded wiring, PLCs and drives to handle changing needs.
8. Developed circuitry and board designs used in [Type], [Type] and [Type] applications.
9. Procured parts and maintained inventory and related documentation.
10. Responded to problems with processing and production equipment and completed timely repairs.
11. Drove operational improvements which resulted in savings and improved profit margins.
12. Worked to maintain outstanding attendance record, consistently arriving to work ready to start immediately.
13. Actively listened to customers, handled concerns quickly and escalated major issues to supervisor.
14. Worked closely with [job title] to maintain optimum levels of communication to effectively and efficiently complete projects.
15. Offered friendly and efficient service to all customers, handled challenging situations with ease.
16. Used Microsoft Word and other software tools to create documents and other communications.
17. Performed duties in accordance with all applicable standards, policies and regulatory guidelines to promote safe working environment.
18. Participated in continuous improvement by generating suggestions, engaging in problem-solving activities to support teamwork.
19. Worked with [type] customers to understand needs and provide excellent service.
20. Created spreadsheets using Microsoft Excel for daily, weekly and monthly reporting.